



JUNETEENTH KC PARADE 2018 KANSAS CITY, MISSOURI

Parade Participant:

JuneteenthKC cordially invites you to participate in the Juneteenth Parade in Kansas City, Missouri, Saturday, June 2, 2018. Participating in the event is not only great fun but it also provides you with the opportunity to celebrate the African-American heritage of our city and citizens and to promote your organization or business. Please note the application deadline and submit your application with required attachments, as early as possible.

Parade applications can be requested by emailing JuneteenthKC@gmail.com or contacting 816-281-6025. Please review all forms carefully and complete all requested information. Please note that applications submitted after the early entry deadline will incur a late fee.

Important Application Dates!!!

**Early entry deadline – April 30, 2018
(submit entry fee and accompanying documents)**

**Late entry period – May 1, 2018 thru May 15, 2018
(submit late entry fee and accompanying documents)**

After May 15, 2018 – parade entry CLOSED.

On behalf of JuneteenthKC, we look forward to receiving your application and thank you for your interest and participation in the Juneteenth Parade. For questions, please email JuneteenthKC@gmail.com or call 816-281-6025.

Sincerely,

Barbara Peterson
Parade Coordinator, JuneteenthKC
816-281-6025
www.juneteenth-kc.com

Cancellations: For safety of participants and spectators, if weather or other unforeseen events occur that are out of our control, JuneteenthKC reserves the right to cancel the parade. Application fees are non-refundable. If cancelled, there are not alternative dates.



JUNETEENTH PARADE 2018 APPLICATION CHECKLIST

Return this page with application

A complete application consists of the following:

1. [] Entry Application, complete and all required pages signed
2. [] Proof of Insurance; submit (copy) of proof of insurance with application.
3. [] Entry fee
4. [] Acceptance of Entry Requirements, Liability Release and Hold Harmless Agreement

Mail the above listed items to:

**JUNETEENTH KC
P.O. Box 46147
Kansas City, Missouri 64134**

Payment Options:

PLEASE MAKE ALL FEE CHECKS PAYABLE TO LEGACY DEVELOPMENT LLC

Fee payments can be made online @:

https://juneteenthkc2018.ticketleap.com/juneteenthkc-2018-passport-to-freedom/dates/Jun-16-2018_at_1200PM/

Paypal Payments are accepted—

Paypal invoices are available upon request. Please contact 816-673-0004 to request an invoice.

PLEASE CONTACT 816-673-0004 IF YOU REQUIRE SPECIAL ARRANGEMENTS TO COMPLETE YOUR FEE PAYMENT!!!

JUNETEENTH KC 2018 PARADE APPLICATION

APPLICANT INFORMATION

Applicant Name (Contact Person):

Business/Organization Name:

Nonprofit (Y/N):

Phone:

Current address:

City:

State:

ZIP Code:

Email Address:

May we email you? (Y/N)

Alt. Contact #:

DEPOSIT POLICY

Non-Commercial/Non-Profit Entries:

\$50.00 Early Registration (by April 30th), \$100.00 Late Registration

Commercial/Business Entries:

\$100.00 Early Registration (by April 30th), \$150.00 Late Registration

Type of Unit:

- Float – Total length of Unit _____ (include Tow Unit) Number of Riders _____
- Equestrian Unit – Total number of horses in unit _____
All horse units **must** have a scooper unit; those horses without a scooper will not be allowed to participate.
No Exceptions!
- Vehicle – Total number of cars _____
- Motorcycles – Total number of motorcycles _____
- Walking Unit – Total number in unit _____

Deposit Enclosed: _____ Cash _____ Check (# _____) _____ Money Order (# _____) Amount Due: _____

PLEASE SUBMIT AND MAKE ALL FORMS OF PAYMENTS PAYABLE TO LEGACY DEVELOPMENT LLC

Disclaimer of Responsibility: Neither Legacy Development, Ben-Cal Ent., the KC Juke House or affiliates shall be liable for claims arising out of injury, theft, or damage to an exhibitor's display, equipment and other property brought on to the premises. The exhibitor assumes entire responsibility and liability for losses and damages and shall indemnify and hold harmless Legacy Development, Ben-Cal Ent. and affiliates.

Final Payment must be received to receive confirmation of participation.

**All deposits and fees for participants are non-refundable.
(Includes cancellation of event due to weather or acts of god)**

OFFICE USE ONLY

Registration Contact Name:

Phone Number:

Registration Received: (Y/N)

Deposit Received: (Y/N)

Paid in Full: (Y/N)

Date:

Return this page with application

Please write a short narrative about your entry that is suitable for media broadcast. Include your organization's history, awards, community service and/or projects.



Keep this page for your records

JUNETEENTHKC 2018 PARADE RULES AND GUIDELINES

1. A representative of the participating organization must attend the MANDATORY PARADE MEETING at the Bruce R. Watkins Cultural Heritage Center, Saturday, May 26, 2018, 3:00-5:00 p.m.
2. MARCHING MUSICAL UNITS: Marching musical units are requested to perform the entire parade route. Unit members are required to be in uniform.
3. EQUESTRIAN/ANIMAL UNITS: Participants must have control of their animals at all times. Equestrian riders must be at least 12 years of age, able to control the horse in crowded situations and have adult supervision. Any animal deemed to be unsafe in the parade must be removed. All animal units must provide their own "cleanup" crew and equipment to follow their unit in the parade.
4. FLOATS: Floats must be a fully decorated trailer that is self-propelled or pulled by a tow vehicle. It is strongly encouraged that the tow vehicle also be covered, decorated and incorporated into the float theme. Floats should not exceed 55 feet in length, including the tow vehicle, or more than 14 feet in height and width. Tractor trailer trucks are not accepted to be used as a float.
5. SPECIALITY UNITS: Drill, Dance or Baton teams must consist of 10 members or more. Walking participants must be at least nine years old or older. There must be at least one adult escort for every six children under the age of 13 years. Entries requiring vehicles to carry sound systems must notify parade organizers on the application. The type of vehicle must be listed for approval by parade organizers. Decorated carts or vehicles are required.
6. VEHICLES/MOTORCYCLES: Drivers of motor vehicles must remain with the vehicle at all times. Vehicles must be insured as required by Missouri law.
7. IDENTIFICATION SIGNAGE: Identification banners are encouraged for entries in the parade. Participants must provide their own signage. Signs must be in good taste, or they will be removed.
8. PUBLIC SAFETY: Because of the potential danger to spectators, throwing objects, candy, etc. along the parade route is prohibited.
9. POLITICAL CANDIDATE SIGNS: Political candidate signs are prohibited. Voter registration information may be passed out by walkers along the parade route.
10. FORWARD MOTION PARADE: All entries are required to maintain a continuous forward motion during the parade. Parade officials may change pace or stop forward motion to maintain suitable space between entries. Proper unit spacing and parade pace is critical. Voluntary stopping for drill formation, reverse marching by bands and drill teams cannot exceed 60 seconds.